CATEGORY 2
Eligibility Information

Overview

Category 2 includes youth programs for Lambton-Kent residents, run by community groups on a volunteer basis.

These programs are intended to provide recreational, educational or developmental opportunities for children and youth and must be open to the public.

Eligibility

To be eligible for Category 2, the organization must:

- Run on a volunteer basis (not a registered not-for-profit organization)
- Provide programs and activities primarily for children and youth (18 years of age and under)
- Be open to the public
- Serve Lambton-Kent residents

An Affidavit & Financial Statement is required.

To be classified as a Category 2 rental, you must submit a completed Affidavit & Financial Statement confirming the program is open to the public, for Lambton-Kent residents (youth), and run on a volunteer basis.

Eacumentatios. Documentation can be sent to communityuseofschools@cklass.ca.

What is an Affidavit?

An Affidavit is a formal sworn statement of fact, signed by the author, and witnessed by a taker of oaths, such as a notary public or commissioner of oaths.

How should the paragraphs be drafted?

The list of facts should be written in simple, complete sentences and each numbered clause should be limited to one or two ideas to ensure clarity.

Example Affidavit *(for reference only)*

1. I, Jane Doe, am the Coordinator of ABC Youth Programs.
2. ABC Youth Programs is not incorporated and is not registered as a charitable organization.
3. ABC Youth Programs is coordinated and run strictly by a group of volunteers.
4. ABC Youth Programs confirms that any fees collected are used to cover program costs, including facility rental fees, insurance and equipment (see Financial Statement attached as Exhibit "A').
5. ABC Youth Programs is an inclusive community program, open to all Lambton-Kent youth.
6. ABC Youth Programs is promoted to the community through a variety of means such as community bulletins, website, and free radio public announcements.
7. ABC Youth Programs runs seasonal youth recreational programs and skill-development activities.
8. ABC Youth Programs also holds information nights where guest speakers focus on topics related to youth development.
9. Attached hereto and marked as Exhibit "A" to this, my affidavit, is a copy of the financial statement for ABC Youth Programs for the 2026-27 school year.
10. I make this affidavit in good faith and for no improper purpose.

Example Financial Statement *(for reference only)*

Financial Statement	ABC Youth Programs 2026-27 School Year	
REVENUE		
Registration Fees	$	2,800.00
Fundraising (e.g., 50/50, raffles, etc.)	$	400.00
Donations / Sponsorships	$	300.00
Other (e.g., program merchandise)	$	200.00
TOTAL REVENUE	**$**	**3,700.00**
EXPENSES		
Facility Rental / Permit Fees	$	1,200.00
Insurance	$	450.00
Equipment	$	600.00
Program Supplies	$	800.00
Advertising / Promotion	$	250.00
Bank Charges	$	50.00
Other (please specify)	$	350.00
TOTAL EXPENSES	**$**	**3,700.00**
NET INCOME (LOSS)	**$**	**0.00**

Note: *This is an example only. Figures will vary depending on your program.*

Need More Information?

If you are unsure whether your organization qualifies for Category 2 or need help understanding the requirements, please contact the CLASS Community Use of Schools – Rental Office. We are happy to assist you.

Community Use of Schools - Rental Office
CLASS – Shared School Services
519-627-0835 | 1-877-887-4025
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www.cklass.ca

CLASS
SHARED SCHOOL SERVICES