

CLASS Business Unit:	Community Use of Schools
Operating Procedure:	Types of Use
Reference:	CUS-PRO-002-2010
Adopted:	April 18, 2017
Revised:	June 14, 2023

1.0 Types of Use

Rental requests for the use of school facilities may be approved if the activities are board approved and are not considered injurious to school facilities. Approved types of rental activities include:

- Use of gyms for recreational programs such as basketball, volleyball, pickle ball, badminton, yoga, dance, soccer, aerobics, gymnastics or meetings
- Use of hallways for indoor walking programs
- Use of cafeterias, libraries, and community rooms for meetings
- Use of theatres for music or dance recitals and performances
- Use of sports fields for soccer, rugby, football, Ultimate Frisbee

1.1 Unapproved Use of School Facilities

School facilities shall not be used in any manner contrary to the Ministry of Education, Lambton Kent District School Board or St. Clair Catholic District School Board's Rules and Regulations.

To ensure the safety of program participants and school facilities the following activities are prohibited:

- Smoking, alcoholic beverages, games of chance, illegal activities, activities involving the discharge of weapons, use of fireworks, dry ice, fog/smoke machines or pyrotechnical devices are strictly prohibited on Board property.
- Schools may not be rented for any activities that may cause damage to board facilities such as, but not limited to the use of gyms for lacrosse, cricket, roller skating, roller derby, baseball, football, tennis, golf, dodge ball, floor/ball hockey.
- Specialized rooms, such as weight rooms, computer labs, food rooms, science labs and tech rooms, are not available for rent.

- Schools may not be used for sleeping accommodation except in unusual circumstances and contingent upon the necessary approvals. (i.e. CLASS Operations Committee and Chief Fire Official.)
- Prohibited outdoor rental activities include but are not limited to; Hot Air Balloon Rides, Helicopters, use of snowmobiles or ATV's, Fireworks, skating rinks, drones, commercial carnival/amusement type equipment/rides, handing out/displaying/releasing balloons and activities involving the discharge of weapons.

Private Use - School facilities are not available for personal activities, such as dances, receptions, birthday parties, Christmas parties, funerals, memorial services, weddings, baby showers or other privately sponsored activities.

1.2 Right of Refusal

CLASS reserves the right to refuse approval or to cancel any permits for the use of a school building or its facilities where it is deemed that such action is necessary for the best interests of the school and/or the board.