

CLASS Business Unit:	Student Transportation
Operating Procedure:	Parental Responsibility
Reference:	STS-PRO-008-2011
Adopted:	April 26, 2011
Revised:	

1.0 Parental Responsibility

The Parent or Guardian shall:

- a) Ensure their children are aware of policies and procedures.
- b) Be responsible for the safety and conduct of their children prior to their pickup by the bus and after leaving the bus at the end of the day.
- c) Impress upon their children the need for good behaviour and observance of safety precautions while riding the bus.
- d) Assist physically handicapped children in getting on and off the bus at their home stop.
- e) Be responsible to monitor their children's bus status as outlined in the Inclement Weather Procedure.
- f) Ensure that the school is aware of any bus student, who may have significant medical conditions, i.e. anaphylaxis, which may require intervention.
- g) Have the right to make the final decision in sending children to an open school during inclement weather.
- h) Ensure that children are dressed appropriately for the weather.
- i) Arrange for an adult or responsible youth to meet kindergarten children at the bus stop, both before and after school.
- j) Be responsible for their own transportation of students who are not eligible for transportation per the Eligibility for Transportation criteria.
- k) Ensure that all student information and / or address changes are sent to the school in a timely fashion.
- l) Allow a minimum of five business days when requesting a stop change to permit for adequate time to be processed by Student Transportation Services.