

CHATHAM-KENT LAMBTON ADMINISTRATIVE SCHOOL SERVICES

Policy:	Student Transportation
Reference:	STS-PO-001-2011
Adopted:	April 26, 2011
Revised:	October 18, 2016



Policy Goal:

It is the policy of the member Boards and Chatham-Kent Lambton Administrative School Services (CLASS) to provide safe, effective and efficient transportation for qualifying students within parameters provided for in the Education Act and the guidelines of this policy.

Policy Statement:

The Member Boards and CLASS are committed to the safe transportation of eligible students within the parameters of this policy. The Education Act (RSO 1990, Chapter E.2, section c.190) permits Boards to provide transportation but does not obligate them to do so.

Preamble:

Student Transportation Services is operated under the umbrella of CLASS. CLASS is jointly and equally owned by the Lambton Kent District School Board and the St. Clair Catholic District School Board who mutually benefit in the provision of shared transportation services.

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Policy Guidelines:

1.0 Eligibility Requirements:

The member Boards may extend transportation privileges to qualified day school registered students. The member Boards will determine the eligible school for each student's attendance based on the student's primary residence and the program of study. A student is eligible to have no more than one (1) primary residence, which is supplied to the school by the parent(s)/guardian(s). Transportation is planned between the primary residence and the eligible school.

Students enrolled in a school operated by any of the member Boards may be eligible for transportation service under the following provisions:

1.1 School Attendance Boundary:

Each school has a regular eligible attendance boundary. The school is able to provide this information to parents when they register their student.

- Only students living within their eligible school's attendance boundary are eligible for transportation. Students not attending their eligible school are considered "out of boundary" and are not eligible for transportation.
- Schools providing a French Immersion / Extended French program may have an additional French Immersion / Extended French boundary which extends beyond the regular eligible attendance boundary. Transportation however, is only provided from within the French Immersion / Extended French transportation boundary.
 - a. To be eligible for transportation for a French Immersion / Extended French program, the student's primary residence address must be within the French Immersion / Extended French transportation boundary of that school.
 - b. Students living beyond both transportation boundaries are still eligible to attend the program, but transportation may not be provided.
- Schools providing Special Needs programs may have an additional boundary that extends beyond the regular attendance boundary. Transportation will be provided per the request of the Special Needs Coordinator pending Senior Administration approval for the appropriate board.

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Students meeting the Attendance Boundary criteria must also meet one of the following criteria in order to be eligible for transportation:

1.2 Distance Eligibility Criteria:

Regular Home to School Attendance:

The Student's primary residence is the following distance from their designated school:

- JK to Grade 8: more than 1.6 kilometres
- Grade 9 to 12: more than 3.2 kilometres

French Immersion Home to School Attendance:

The Student's primary residence is within the following distances from their designated school:

- JK to Grade 8: more than 1.6 and no more than 20 kilometres
- Grade 9 to 12: more than 3.2 and no more than 40 kilometres

The measured distance will be the shortest safe walking route along a road or walkway from school property to home property. Student Transportation Services, using transportation software with the appropriate municipal maps, will make all measurements for transportation purposes.

1.3 Eligibility Other Than Distance:

At the discretion of Student Transportation Services, transportation may be provided if the walking route is deemed to be unusually hazardous. If an area is determined to be no longer hazardous, transportation may be removed.

Transportation for special needs students shall be provided to a student with a disability upon approval and authorization through the Special Education department.

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2.0 Students with Special Needs:

Transportation for students attending an approved special needs program is provided throughout the district. Student Transportation Services recognizes the unique needs of students with Special Needs, as well as the distance they may be required to travel to attend specific programs. Therefore, the following guidelines may be applied:

- a. Alternate pick-up or drop-off locations for students with Special Needs will be assessed on an individual basis before alternate stop locations will be put in place. Every effort will be made to accommodate alternate stop locations, however at least five (5) business days or more may be required to provide sufficient notice to all parties affected of the change prior to implementation.
- b. Generally, the vehicles used are 12 - 36 passenger school buses, wheelchair equipped buses, mini-vans, cars, or wheelchair equipped mini-vans. Special Needs routes are individually tailored each year for the students scheduled to attend the program.
- c. Student Transportation Services will make every effort to provide a curbside service for Special Needs stop locations, however it may not be available in every situation.